



2020/21 BOOKING RULES, RATES & DATES

1. Introduction

- These Booking Rules form part of the By-Laws as described in the Club Rules of Brindabella Ski Club (BSC).
- These Booking Rules take effect from 10th June 2020 or as otherwise advised
- Due to restrictions imposed by the Club's COVIDSafe plan and new Lodge Operations Procedures, there are significant changes to the Bookings Rules for 2020/21.
- The main changes to bookings rules are:
 - *Round 1 bookings for Waragun lodge open at 8.00pm on Wednesday 10 June. This allows members to secure accommodation before Thredbo ticket sales open at 12.00 noon on Thursday 11 June.*
 - *Round 1 bookings for Tiobunga and Kyilla open at 8:00 pm on Wednesday 17 June.*
 - *Round 2 bookings for all lodges open 9:00 am Sunday 21 June.*
 - *Round 3 bookings for all lodges open 9:00 am Sunday 28 June.*
 - *Round 4 bookings for all lodges open 9:00 am Sunday 12 July.*
 - *Lodge capacity is reduced by approximately 50%.*
 - *All bookings will be for 6 nights from Sunday through Friday nights, for rounds 1 to 3.*
 - *For Round 4 bookings can be from 2 to 6 days and always starting on a Sunday.*
 - *If you have 2 consecutive 6-night bookings, you can contact the Administration Manager to book connecting Saturday night.*
 - *Weekend, 5-night midweek, Single night weekend and midweek bookings are not allowed. Please note the exception above.*
 - *The Cancellation Policy includes cancellation due to illness or due to COVID-19 evacuation.*
 - *Winter Peak season is extending further into spring and Spring Shoulder season is extending until the weekend after the October long weekend.*
 - *A new rule (replacing the 12-night rule) limits the number of 6-night bookings in Winter season until Round 3.*
 - *In Round 3, a member may book 1 accompanied Associate (previously 5).*
 - *Minor change to timing of Trip List and Last-Minute Bookings.*
 - *Arrival time is changed to between 12.00 noon and 4.00 pm on Sunday. If you cannot arrive within this window you will need to make arrangements with the Lodge Manager for your COVID-19 Health Check and COVIDSafe Lodge Operations induction.*
 - *Conditions for Summer bookings are yet to be finalized.*
 - *Deprecation of Off-line Bookings.*



- *Guests who choose to depart earlier than the end date of their booking may do so after contacting the Lodge Manager and making arrangements for their new departure date. Cleaning and other lodge duties must be completed as per the Lodge Operations Rules.*

2. Reciprocal Club Bookings

- Due to the COVID-19 pandemic, reciprocal booking arrangements with the University Ski Club (USC) in Victoria are suspended.

3. Membership Categories

- Financial Adult and Junior Members and Life Members may book as described below for “Full Members”
- During Winter: Christie and Summer Members may book themselves from Round 3 described below, under the same conditions and rates that apply for “Associates” except that they do not need to be accompanied by a Full Member. **Christie Members and Summer Members may not bring Associates during Winter.**
- During Summer: Summer Members and Christie Members may book under the same conditions and at the same rates as Financial Adult and Junior Members.
- Non-members may be booked by Members following the procedures described for “Associates”. A Full member must accompany a non-member during their stay.
- Juniors must be accompanied and supervised by a responsible adult.

4. Room Allocation Guidelines

A room sharing policy has been developed to help improve the accommodation experience for Members. The following guidelines will be used in helping guide room allocation decisions:

- Due to the COVID-19 pandemic, only members of the same booking group will share rooms.
- Juniors will not share rooms with adults not on the same booking.
- Adult males share with adult males (if required).
- Adult females share with adult females (if required).
- Adults should always room with their child if there is no other option.
Moreover, if necessary, parents should be split up to share rooms with their children.
- Member preferences will be given consideration where possible.

To assist with the practicalities of room allocation, the Club’s Administration Manager or the relevant Lodge Manager may choose to:

- Use overflow bunk room accommodation if available and suitable.
- Contact member/associate pre room allocation to see if there are other suitable options with other members/associates booked in over this period.

Due to restrictions associated with the Club’s COVIDSafe Plan, changes to room allocation will generally not be possible. If there is a problem with the published room allocation, please discuss this with the lodge Manager / Lodge Leader.

5. Booking Methods

- On-line: The online booking system, Clubman, is the only method of booking. Online bookings are processed immediately.



- Last-Minute:
 - From Midnight Sunday until 12.00 noon Friday, last-minute bookings for the next booking period (i.e. from the coming Sunday night until the following Friday night) may be made by contacting the Admin Manager.
 - From 12.00 noon each Friday, these bookings may be made directly with a Lodge Manager. If there is no Lodge Manager either in Thredbo or Guthega, the Administration Manager will accept last-minute bookings.



6. Booking Season periods (for rates)

Peak winter	Sun 28 Jun 2020	to Sat 26 Sep 2020
Shoulder winter	Sun 27 Sep 2020	to Sat 10 Oct 2020
Summer 2020-21	Sun 11 Oct 2020	to Thu 10 Jun 2021

7. Accommodation Rates & Payment

- The Club accepts payment using your debit or credit card. Card payment is the only payment method available for online bookings.
- Accommodation rates for each lodge and bookings season are set out at the end of these procedures.
- Payment must be made in full at the time of booking, except for a whole lodge booking in which case 25% deposit is required.
- Where payment for a booking is not received, new bookings may not be accepted from the member concerned and the unpaid booking may be cancelled by the Administration Manager. Unpaid bookings automatically expire one hour after the booking is submitted.

8. Administration Manager Contact Details

- Email: admin.mgr@brindabellaskiclub.org.au (Preferred)
- Post: Brindabella Ski Club GPO Box 311 Canberra ACT 2601

9. Winter Bookings

Round	Opens	Assoc	6-night start Sun	W/E	5-night midweek Start Sun	2-6 night Start Sun	Max nights
1 - Waragun	10 th Jun 8.00pm	No	Yes	No	No	No	6
1 - Guthega	17 th Jun 8.00pm						
2	21 st Jun 9am	No	Yes	No	No	No	12
3	28 th Jun 9am	Yes max 1	Yes	No	No	No	No limit
4	12 th July 9am	Yes max 5	Yes	No	Yes	Yes	No limit
Last minute	Sunday Midnight	Yes	Yes	No	Yes	Yes	No limit



WINTER BOOKINGS ROUND ONE	WARAGUN Opens Wed 10th June at 8pm GUTHEGA Opens Wed 17 June at 8pm
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- **FULL MEMBERS** only may book in this period.
- **NO INDIVIDUAL MEMBER** can secure more than 6 nights winter accommodation in Round One.
- **Each Member** can book for 6 nights, starting on a Sunday
- Weekend, 5-night midweek, Single night weekend and midweek bookings are not allowed.
- Prior to 8.00pm on Wednesday 10 June the online booking system will not accept winter bookings. From then onwards you may use the online booking system to check for available beds and make bookings for up to the maximum 6 nights allowed.

WINTER BOOKINGS ROUND TWO	Opens Sun 21 June at 9am
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- **FULL MEMBERS** only may book in this period.
 - No more than a total of 12 nights stay in winter.
 - A maximum of two 6-night long stay bookings starting on a Sunday.
 - Weekend, 5-night midweek, Single night weekend and midweek bookings are not allowed.

WINTER BOOKINGS ROUND THREE	Opens Sun 28 June at 9am
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- **FULL MEMBERS** and up to 1 **ACCOMPANIED ASSOCIATE** may book in this period. **SUMMER MEMBERS** and **CHRISTIE MEMBERS** may book in this period.
 - There is no limit on the number of nights that can be booked.
 - Any number of 6-night long stay bookings starting on a Sunday.
 - For each booking each full booking member may be accompanied by 1 associate.
 - Weekend, 5-night midweek, Single night weekend and midweek bookings are not allowed.

WINTER BOOKINGS ROUND FOUR	Opens Sun 12 July at 9am
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- **FULL MEMBERS** and up to 5 **ACCOMPANIED ASSOCIATES** may book in this period. **SUMMER MEMBERS** and **CHRISTIE MEMBERS** may book in this period.
 - there is no limit on the number of nights that can be booked
 - any number of 2 to 6 night long stay bookings starting on a Sunday.



- If you have 2 consecutive 6-night bookings, you can contact the Administration Manager to book the connecting Saturday night.
- For each booking each full booking member may be accompanied by up to 5 associates.
- Weekend, 5-night midweek, Single night weekend and midweek bookings are not allowed. Please note the exception above.

WINTER BOOKINGS LAST-MINUTE BOOKINGS	Opens Thurs prior at 8.00am
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- Bookings for the coming week (from this Sunday night to the following Friday night).
- Electronic bookings close at 12:00 midnight Sunday one week before the coming 6-night period starting next Sunday. Last-minute bookings made after electronic bookings close are made with the Admin until mid-day Friday and with the respective lodge manager from mid-day Friday.
- Please leave a phone message for the appropriate Lodge Manager from 12.00 noon on the Friday preceding your booking, or call the Lodge Manager between 7-9PM
- If you have difficulties contacting the Lodge Manager, please contact the Administration Manager.
- It may not be possible to accept a last-minute booking even though it appears that beds are available. This is because of the lodge bed configuration at the time and the requirements of our booking rules regarding sex and age of members and guests.
- Your last-minute booking request is not confirmed until you receive notification from the Lodge Manager or Administration Manager.
- You will be required to complete a COVID-19 Health Check, a Lodge Operations knowledge test and acknowledge a waiver before your booking is confirmed. Do not head off to the snow without confirmation of your booking.

10. Summer Bookings

SUMMER 2019-20 BOOKINGS	Opens To be advised
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- Conditions for Summer bookings are currently being reviewed in light of the COVID-19 pandemic.

11. Whole of Lodge Bookings

- The intent of the Whole of Lodge Booking process is to incentivise members to fill the lodge at discount rates at times of low booking demand.
- **Members will NOT be able secure a whole of lodge booking during winter.**

12. Cancellation Policy



- The Club understands that Members sometimes need to cancel a whole booking or part of a booking.
- Members are encouraged to consider the safety, health and welfare of all members and cancel bookings in the case of illness. Those at higher risk of developing complications of disease should consider avoiding booking when known infectious diseases are circulating.
- Please notify the Administration Manager as soon as possible of any cancellations. If you need to cancel your booking at the last-minute, please contact the lodge manager as a courtesy. If you are unable to contact the lodge manager, please contact someone in the lodge. This will eliminate any concerns that people in the lodge may have for the safety of people who are booked and do not show up, as well as allowing the possibility of last-minute bookings.
- Cancellations cannot be made on-line. Please contact the Administration Manager by email, phone, or fax.
- A booking that is held and then cancelled during busy times has an impact on the amenity of the club for other members who may have missed out on the opportunity to book, as well as the revenue of the club and through it all the members.
- Cancellation fees are as follows: (unless cancelled under the Covid19 Illness Policy -below)
 - 20% fee if notified more than 28 days before booking start
 - 50% fee if notified between 28 and 7 days before booking start
 - 80% fee if notified less than 7 days before booking start
- Special consideration will be given for cancellations made for medical or other special reasons. Please forward a medical certificate or other information to the Administration Manager with your cancellation request.

Refund of booking fees on medical grounds (COVID19 Illness Policy)

- As a result of the Covid19 Pandemic the club has introduced several measures to prevent the spread of infectious diseases such as Covid19 and influenza.
- The Cancellation Policy has been amended to provide a 90% refund of booking fees where a member is required to cancel or postpone due to possible contraction of an infectious disease before or during their stay in the lodges. The balance will be retained to cover administration costs.
- Members are required to cancel or postpone their visit to club lodge if:
 - a member or a member of their party develops an acute respiratory illness in the 7 days prior to a booking; and/or
 - a member or a member of their party has travelled overseas or come in close contact with a known case of COVID-19 within 14 days prior to commencement of the booking.
 - A member or a member of their party has recently visited a known COVID hotspot.
- **Should a member, or member of their party, become unwell with symptoms of an infectious disease during their stay and volunteer to cancel their stay and return home, or are directed to do so by a medical practitioner, lodge manager or committee member, a pro-rata refund of up to 90% of the original booking fee will be offered.**
- It may be necessary to close a lodge for the safety and health of members due to an outbreak of infectious disease. Affected members will be eligible for a pro-rata refund of up to 90% of the original booking fee.
- Common symptoms of an infectious disease may include but is not limited to:
 - Fever and/or chills
 - Cough



- Sore throat
- Body aches
- Excessive fatigue
- Vomiting and/or diarrhoea

13. Booking Changes

- The Club understands that Members sometimes need to change the details of their booking.
- A booking change processing fee of 5% of the value of the booking, with a minimum of \$30 applies. This fee will be applied per booking on each occasion that a new change is requested.
- Contact the Administration Manager to discuss your request.
- Special consideration will be given for changes made for medical or other special reasons. Please forward a medical certificate or other information to the Administration Manager with your change request.

14. Other Important Information

- **The Admin Manager issues Trip lists** to members on the Thursday before the start of the coming week.
- **Changeover Times: Winter bookings for ALL Lodges**
 - Bookings are **from 12.00 noon on arrival date until 4.30pm on departure date**.
 - You **must arrive between 12 noon and 4.00pm** on the start date of your booking. If you cannot arrive within this window you will need to contact the Lodge Manager to make arrangements for your COVID-19 Health Check and COVIDSafe Lodge Operations induction.
 - You **must depart** by 4.30pm on the last day of your booking
- **Bookings: No wait list.** The club does not maintain a wait list for bookings. Members wanting to make bookings into any vacancies that may occur are encouraged to watch the lodge availability graphs on the club web site. Contact the lodge manager to register interest in last-minute cancellations. These will not always be reflected in real-time on the lodge availability graphs.
 - The **lodge availability graphs** show information that is accurate up until the close of on-line bookings for the relevant period. Bookings and changes made after this time may not be reflected on the lodge availability graphs.
 - The Club does not allow booking priority to any person over any other person other than providing priority by Membership Class during the booking rounds, for beds reserved for work parties, and for racing and training and other special events.
 - The booking form includes a section for additional Information. This is at the bottom of the page and is labelled '**Other**'. This allows for information that will assist in room allocations, such as which members of a party are partners and wish to share a room. Please do not enter requests for specific rooms as these requests cannot be facilitated.
- **Juniors** must be accompanied and supervised by a responsible adult.
- **Infants** are defined as being a child aged less than 3 years old, as at 1st January 2020:
 - **Infants must to be included on a booking. The booking page allows you to specify if an infant will occupy a bed.**
 - Infants can obtain honorary membership. Parents can send details of child (name, gender, and date of birth) to the Administration Manager.



- There will be no charge for infants booked under the following circumstances:
 - **No bed is required, as specified on the booking.**
 - Must only be booked to **share** a room with their parents or a consenting adult with prior agreement.
- There are limitations on the number of infants allowed in a lodge.
 - Kyilla 0
 - Tiobunga 3
 - Waragun 3
- Cots are available in some lodges. Please check the Lodge Operations Guide for availability.
- A family wishing to book more than one child under these provisions will need to consider whether it is possible to accommodate their requirements within the configuration and size of our rooms and the number of guests in the lodge for the booking period. Please contact the Administration Manager if you are considering booking more than one infant.
- **The Club may reserve beds**
 - In 2020 the Club will not reserve beds for ski races.
 - For Members organising or participating in specifically identified Club sponsored winter weekend events (if any). Recent examples include ski development camps and the Balmain Cup weekend.
 - For Members participating in work party activities.



15. Booking Rates

- Only the 6-night (Sunday to Friday night) rate applies.
- Other rates are displayed for information purposes only and are marked with “~~strikethrough~~”. If COVID-19 restrictions are eased, the other rates shown in this table may apply.

Waragun					
2020 Peak (Sun 28th June 2020 to Sat 26th Sept 2020)					
	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$872.34	\$140.70	\$703.50	\$168.84	\$337.68
Associate - Junior	\$436.11	\$70.34	\$351.70	\$84.41	\$168.82
Member - Adult	\$457.27	\$70.35	\$351.75	\$105.52	\$211.04
Member - Junior	\$228.60	\$35.17	\$175.85	\$52.75	\$105.50
2020 Shoulder (Sun 27th Sept 2020 to Sat 10th Oct 2020)					
	6 nights Sun - Fri	Weeknight Per Night	Weeknight 5 Nights	Weekend	Weekend 2 Nights
Associate - Adult	\$576.87	\$87.94	\$439.70	\$137.17	\$274.34
Associate - Junior	\$288.36	\$43.96	\$219.80	\$68.56	\$137.12
Member - Adult	\$334.18	\$49.25	\$246.25	\$87.93	\$175.86
Member - Junior	\$167.05	\$24.62	\$123.10	\$43.95	\$87.90
2020-2021 Summer (Sun 11th Oct 2020 to Thu 10th June 2021)					
	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$241.27	\$37.28	\$186.40	\$54.87	\$109.74
Associate - Junior	\$120.58	\$18.63	\$93.15	\$27.43	\$54.86
Member - Adult	\$216.69	\$33.77	\$168.85	\$47.84	\$95.68
Member - Junior	\$108.32	\$16.88	\$84.40	\$23.92	\$47.84



Tiobunga

2020 Peak (Sun 28th June 2020 to Sat 26th Sept 2020)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$872.34	\$140.70	\$703.50	\$168.84	\$337.68
Associate - Junior	\$436.11	\$70.34	\$351.70	\$84.41	\$168.82
Member - Adult	\$457.27	\$70.35	\$351.75	\$105.52	\$211.04
Member - Junior	\$228.60	\$35.17	\$175.85	\$52.75	\$105.50

2020 Shoulder (Sun 27th Sept 2020 to Sat 10th Oct 2020)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$576.87	\$87.94	\$439.70	\$137.17	\$274.34
Associate - Junior	\$288.36	\$43.96	\$219.80	\$68.56	\$137.12
Member - Adult	\$334.18	\$49.25	\$246.25	\$87.93	\$175.86
Member - Junior	\$167.05	\$24.62	\$123.10	\$43.95	\$87.90

2020-2021 Summer (Sun 11th Oct 2020 to Thu 10th June 2021)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$208.23	\$32.36	\$161.80	\$46.43	\$92.86
Associate - Junior	\$104.06	\$16.17	\$80.85	\$23.21	\$46.42
Member - Adult	\$183.65	\$28.85	\$144.25	\$39.40	\$78.80
Member - Junior	\$91.80	\$14.42	\$72.10	\$19.70	\$39.40



Kyilla

2020 Peak (Sun 28th June 2020 to Sat 26th Sept 2020)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$503.58	\$78.54	\$392.70	\$110.88	\$221.76
Associate - Junior	\$251.79	\$39.27	\$196.35	\$55.44	\$110.88
Member - Adult	\$300.30	\$46.20	\$231.00	\$69.30	\$138.60
Member - Junior	\$150.15	\$23.10	\$115.50	\$34.65	\$69.30

2020 Shoulder (Sun 27th Sept 2020 to Sat 10th Oct 2020)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$309.54	\$48.51	\$242.55	\$66.99	\$133.98
Associate - Junior	\$154.74	\$24.25	\$121.25	\$33.49	\$66.98
Member - Adult	\$224.07	\$36.96	\$184.80	\$39.27	\$78.54
Member - Junior	\$112.03	\$18.48	\$92.40	\$19.63	\$39.26

2020-2021 Summer (Sun 11th Oct 2020 to Thu 10th June 2021)

	6 nights Sun - Fri	Weeknight- Per Night	Weeknight 5- Nights	Weekend	Weekend 2- Nights
Associate - Adult	\$140.03	\$21.26	\$106.30	\$33.73	\$67.46
Associate - Junior	\$70.02	\$10.63	\$53.15	\$16.87	\$33.74
Member - Adult	\$123.86	\$18.95	\$94.75	\$29.11	\$58.22
Member - Junior	\$61.96	\$9.48	\$47.40	\$14.56	\$29.12

16. Race and Excluded Dates – NONE